



Cambridge City Council

ENVIRONMENT SCRUTINY COMMITTEE

To: Councillors Ward (Chair), Kightley (Vice-Chair), Herbert, Kerr, Newbold, Pogonowski, Saunders, Tunnacliffe and Znajek

Executive Councillor for Climate Change and Growth: Councillor Blair
Executive Councillor for Environmental and Waste Services: Councillor Pitt

Alternates, Councillors: Shah, Marchant-Daisley and Wright

Despatched: Thursday 3rd March 2011

Date: Tuesday, 15 March 2011

Time: 9.30 am

Venue: Committee Room 1 & 2 - Guildhall

Contact: Toni Birkin

Direct Dial: 01223 457015 45708601223

AGENDA

1 APOLOGIES

To receive any apologies for absence.

2 MINUTES (*Pages 1 - 16*)

To approve the minutes of the meeting held on 11th January 2011 as a correct record. (*Pages 1 - 16*)

3 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before** the meeting.

4 PUBLIC QUESTIONS (SEE INFORMATION AT THE END OF THE AGENDA)

Items for Decision by the Executive Councillor, Without Debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report.

There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for Debate by the Committee and then Decision by the Executive Councillor

These items will require the Executive Councillor to make a decision after hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

DECISIONS FOR THE EXECUTIVE COUNCILLOR FOR ENVIRONMENTAL AND WASTE SERVICES

Items for Debate by the Committee and then Decision by the Executive Councillor

Annual Portfolio Plans

In August 2010 Strategic Leadership Team and the Executive Councillors reviewed the Councils service planning process. It was agreed that service plans based on service areas would be replaced by seven annual Portfolio Plans, from 2011/12.

The Plans express the strategic objectives for the portfolio over the financial year 2011/12 and beyond. Beneath each of the objectives will be detailed the particular outcomes to be achieved in 2011/12. Finally the plans will include performance measures that will provide evidence to members and the public that the outcomes have been achieved.

This information will enable members and the services contributing to the delivery of the plan to be clear about the priorities for the portfolio and will assist in decisions about where resources should be focussed within the portfolio.

The Scrutiny Committee is invited to comment on the Executive Councillors Strategic Objectives and Performance Measures and the Executive Councillor is recommended to agree the Portfolio Plan.

- 5 **ANNUAL PORTFOLIO PLANS FOR 2011/12 (ENVIRONMENTAL AND WASTE SERVICES)** *(Pages 17 - 26)*
- 6 **REVENUE AND CAPITAL PROJECT APPRAISALS AND REQUESTS TO CARRY FORWARD FUNDING FROM 2010/11 TO 2011/12** *(Pages 27 - 30)*
- 7 **KERBSIDE BATTERY RECYCLING COLLECTION** *(Pages 31 - 36)*
- 8 **IMPLEMENTATION OF ROUTE OPTIMISATION OUTCOMES FOR CHANGE IN APRIL 2012.** *(Pages 37 - 42)*
- 9 **AMENDMENTS TO WASTE AND RECYCLING POLICY** *(Pages 43 - 58)*
- 10 **APPRENTICESHIPS IN ENVIRONMENTAL CLEANSING** *(Pages 59 - 62)*
DECISIONS FOR THE EXECUTIVE COUNCILLOR FOR CLIMATE CHANGE AND GROWTH

- 11 **REVENUE AND CAPITAL PROJECT APPRAISALS AND REQUESTS TO CARRY FORWARD FUNDING FROM 2010/11 TO 2011/12** *(Pages 63 - 66)*
- 12 **ANNUAL PORTFOLIO PLANS FOR 2011/12** *(Pages 67 - 76)*

Details as above.

The Scrutiny Committee is invited to comment on the Executive Councillors Strategic Objectives and Performance Measures and the Executive Councillor is recommended to agree the Portfolio Plan. *(Pages 67 - 76)*

- 13 **INFORMAL PLANNING POLICY GUIDANCE ON FOODSTORE PROVISION IN NORTH WEST CAMBRIDGE** *(Pages 77 - 160)*
- 14 **WEST CAMBRIDGE CONSERVATION AREA APPRAISAL** *(Pages 161 - 230)*
- 15 **DRAFT CONSERVATION AREA BOUNDARY REVIEW FOR MILL ROAD AND ST MATTHEWS, TO INCLUDE ROMSEY** *(Pages 231 - 310)*

Item for Decision by the Executive Councillor, Without Debate

- 16 **PRO-ACTIVE CONSERVATION** *(Pages 311 - 320)*

17 DECISION BY EXECUTIVE COUNCILLORS

- 17a Upgrade to Card Processing Facilities within Car Parks (*Pages 321 - 336*)
- 17b Project for the Route Optimisation of Refuse and Recycling Collection Services (*Pages 337 - 352*)

Information for the public

Public attendance

You are welcome to attend this meeting as an observer, although it will be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

Filming, recording and photography at council meetings is allowed subject to certain restrictions and prior agreement from the chair of the meeting.

Requests to film, record or photograph, whether from a media organisation or a member of the public, must be made to the democratic services manager at least three working days before the meeting.

Fire Alarm

In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.